

## *Electric City Playhouse*

### Election of Board of Directors

The Members of Electric City Playhouse will nominate and elect persons to the position(s) of Board Member. Members are those persons holding current full price season tickets on or before June 30.

Solicitation of nominations will occur between July 1 and July 15. Announcement of solicitation will be made via email to all members for whom email addresses are on file. Announcement of solicitation will be made via USPS postcard to all members for whom email addresses are not available.

Receipt of names of persons nominated by the membership will be accepted via email and written response July 16 through August 15. Upon receipt of each nomination, the current President of the Board of Directors, or her/his designee, will contact the person whose name has been placed in nomination to confirm that he/she is willing to serve if elected. Those willing to serve will be included on the ballot.

The ballot will indicate

- Name of each person nominated,
- Maximum number of persons for whom the member may vote (number equal to vacant board seats),
- A nominee must receive at least 10 votes to be seated; those receiving the most votes up to the number of vacant board seats will be seated, and
- Date and time the completed ballot must be received in order to be counted.

Ballots will be distributed between August 15 and August 31. Ballot information will be sent via email to all members for whom email addresses are on file, and via USPS to all members for whom email addresses are not available. At the discretion of the President, in consultation with the office manager, those receiving ballot information via email may be directed to an electronic voting process conducted using a common software application. Those members receiving ballots via USPS will cast votes via an enclosed self-addressed envelope.

Voting will commence on first date of distribution and will conclude at 6:00 pm on September 15.

Ballots will be counted by three persons: current ECP President, or his/her designee, one other member of the current Board, and one ECP member who is not a Member of the Board of Directors upon closure of voting and no later than September 22.

Those persons elected to the Board of Directors will be notified by the current President on or before October 1 and will be invited to attend regular Board meetings prior to their term but will not be allowed to vote until their term of membership begins on January 1 of the ensuing year.