

## *Electric City Playhouse*

### Seater Duties

Please be at the theatre 45 minutes prior to performance time, 6:45 pm for evening performances and 2:15 pm for matinees. The House Manager will give you a badge to wear. Please make sure you return the badge to the House Manager before you leave the theatre.

Offer the show playbill to each patron as he/she comes through the auditorium doors. Assist ticket holders in finding their seats.

As appropriate, the seater may mention drinks may be taken into the theatre and that the 50/50 raffle is in progress.

A person volunteering as a Seater will receive one complimentary ticket for the evening/matinee show that he/she is working, provided that seats are available. On the occasion that seats are needed for paying customers, the worker will be offered a complimentary ticket for another show in the same run, if seats are available. In such case the volunteer would have to come to the theatre and would be given a seat at 10 minutes prior to production time when available; reserved seats are not available until that time.

**Thank you for volunteering for the show. We appreciate you!**